



West Bengal Transport Infrastructure Development Corporation Limited

(A Government of West Bengal Undertaking)

Transport Department, Paribahan Bhaban- II
E.M. Bye Pass & Rash Behari Connector Intersection
(C.S.T.C Kasba Depot Compound), Kolkata - 700 10

Tel. No.2422-9081

Fax: 033-2422-9082

Email: wbtidc@gmail.com

NIQ No. 15 /WBTIDC/1215(ADMN)/2025-26

Date: 14.01.2026

NOTICE INVITING QUOTATION **(DATED : 14.01.2026)**

The undersigned is to invite all the bonafide, resourceful and experienced agencies to quote the rate of repairing a photocopier machine Canon imageRUNNER 2525W of the office of the WBTIDC Ltd., E.M. Bye-Pass & Rashbehari Connector Intersection, CSTC Kasba Depot Compound, Kolkata – 700107.
The rate so quoted should be exclusive GST.

The quotationers should submit the following certificates with the quotation :-

1. Valid Trade License
2. Valid PAN Registration
3. Valid GST Registration

The Quotation paper shall be submitted in sealed cover within 20.01.2026 by 03.00 p.m. as per proforma enclosed hereto at the Tender Box kept in front of the Accounts Section and the same shall be opened at 3.30 p.m. on 20.01.2026 at the office of WBTIDC Ltd., E.M. Bye-Pass & Rashbehari Connector Intersection, CSTC Kasba Depot Compound, Kolkata – 700107.

Intending quotationers may visit the office for inspection of actual condition of the said photocopier machine in any working day from 11.00 AM to 5.00 PM from 14.01.2026 to 19.01.2026 and on 20.01.2026 till 12 noon .

Payment shall be made on completion of repairing work of the photocopier machine. For this purposes bills in triplicate should be raised addressing to the Joint Managing Director, WBTIDC Ltd.

Sd/-

**Joint Managing Director
WBTIDC Ltd.**

Copy forwarded for kind information to :-

1. Notice Board, WBTIDC Ltd. office
2. P.S. to the Hon'ble Chairman, WBTIDC Ltd.
3. Admin Section of this office
- ✓ 4. Engineering Section for uploading the same on the Company's website


**Joint Managing Director
WBTIDC Ltd.**

PROFORMA FOR SUBMISSION OF QUOTATION IN RESPONSE TO

NIQ NO. 15/WBTIDC/1215(ADMN)/2025-26 Dated: 14.01.2026

Sl. No	Name of the work	Base Price	Applicable GST	Total
01	Repairing and servicing of Photocopier Machine Canon imageRunner2525W			

Total Rs. _____ (in words)

Signature of the Quotationer with Stamp