

West Bengal Transport Infrastructure Development Corporation Limited



(A Government of West Bengal Undertaking)

Transport Department, Paribahan Bhaban - II

E.M. Bye Pass & Rash Behari Connector Intersection

(C.S.T.C Kasba Depot Compound)

Kolkata – 700 107

CIN:U63090WB1996SGC081274

Tel. No.2442-9081

Fax No. 2442-9082

E-mail: wbtidc@gmail.com

Memo No. 663/DDR-22/ADMN/CS/WBTIDC/2026-27

Date: 14.08.2026

To: The Special Secretary,
Transport Department,
Government of West Bengal,
Paribahan Bhaban - I,
12, R. N. Mukherjee Road,
Kolkata- 700001.

Sub: Request for publication of Walk-in-interview for contractual engagement of 01 (One) Company Secretary in WBTIDCL in the newspapers through I & CA Department vide Finance Department Audit Branch Memo No. 1234-F(Y) dated 12.03.2020.

Sir,

The Advertisement notice for Walk-in-interview for contractual engagement of 01 (One) Company Secretary in WBTIDCL will be available on the Notice Board of the WBTIDC office and on the websites <https://wbtenders.gov.in> and <https://wbtidcl.com> from 18.08.2026 onwards.

You are requested to kindly arrange publication of the enclosed **Notice (brief referral advertisement)** describing the Advertisement in three daily newspapers, for wide circulation.

I request you to kindly arrange for the following:

- A. Publication of the advertisement in newspapers on **18.08.2026** and
- B. Publication of the advertisement through the Departmental Website.

A copy of the advertisement document is enclosed for your kind perusal and necessary action.

Thanking you.

Enclo: As stated.

Yours faithfully,

Joint Managing Director
WBTIDC Ltd.



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Walk - in - Interview

Walk-in-interview for contractual engagement of 01 (One) Company Secretary in WBIDCL will be held on 27/08/2026 (11.00 a.m onwards). For details visit [www.http://wbidcl.com](http://wbidcl.com).

Sd/-
Chairman, Selection Committee



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Transport Department, Paribahan Bhaban- II
E.M. Bye Pass & Rash Behari Connector Intersection
(C.S.T.C Kasba Depot Compound), Kolkata - 700 10

Tel. No.2422-9081

Fax: 033-2422-9082

Email: wbtidcl@gmail.com

NOTICE INVITING APPLICATIONS FOR ENGAGEMENT OF COMPANY SECRETARY ON CONTRACTUAL BASIS

Advertisement No.:662/ADMN/ DDR-22/WBTIDCL/CS/2026-27/

Date:14.08.2026

West Bengal Transport Infrastructure Development Corporation Limited (WBTIDCL), a Government of West Bengal Undertaking, invites applications from eligible Indian citizens for engagement to the post of **Company Secretary** on contractual basis through **Walk-in Interview**.

1. **Name of the Post:** **Company Secretary**
2. **Number of Vacancy:** **One (01) UR**
3. **Nature of Engagement:** Purely on contractual basis.
4. **Educational Qualification:** Bachelor/Master degree in any discipline from a recognized University with membership of the Institute of Company Secretaries of India.
5. **Experience:** 4(Four) years of working experience.
6. **Age:** Not below 21 years but not more than 41 years as on 01.01.2026.
Relaxation in Age limit: The Upper age limit is relaxable for S.C., S.T. & OBC (Non-creamy Layer) candidates of West Bengal, by 5 years for S.C. & S.T. candidates and by 3 years for OBC (Non-creamy Layer) candidates. In the case of Person with Disabilities (PWD) the upper age limit is relaxable upto 50 years.
7. **Remuneration:** Consolidated monthly remuneration of Rs.50,000/-.
8. **Duration of Engagement:** Initially for one year, extendable based on performance and requirement of the Corporation.
9. **Date, Time & Venue of Interview:** Date – 27/08/2026 Reporting time – 10.30 a.m, Venue- Conference Hall, WBTIDCL, Paribahan Bhaban-II, Kasba, Kolkata - 700107
10. **Documents Required:** Candidates shall produce the following documents in original along with one set of self-attested photocopies:
 - Filled-in Application Form.
 - Proof of Age.
 - Educational Qualification Certificates.
 - ICSI Membership Certificate.
 - Experience Certificates.
 - Aadhaar Card/Voter ID/PAN Card.
 - Two recent passport-size photographs.
 - Any other relevant documents.
11. **Selection Procedure:** Selection will be made through Walk-in Interview by the duly constituted Selection Committee. the decision of the Competent Authority shall be final and binding.
12. **General Terms & Conditions:**
 - i) Mere appearance in the Walk-in Interview shall not confer any right for engagement.
 - ii) The Corporation reserves the right to cancel, modify or postpone the recruitment process without assigning any reason.
 - iii) Canvassing in any form will lead to disqualification.
 - iv) No TA/DA shall be admissible for attending the Walk-in Interview.
 - v) The engagement shall be purely contractual and shall not confer any claim for regular appointment.

For further details, candidates may visit the official website of WBTIDCL.

(Kaushik Kumar Mukherjee), WBCS(Exe.),
Additional secretary, Transport Department

&

Chairman, Selection Committee,

WBTIDCL

Copy forwarded for kind intimation to:

- i) The Chairman & Managing Director, WBTIDCL
- ii) The Joint Managing Director, WBTIDCL & Member Convenor, Selection Committee, WBTIDCL
- iii) The Law Officer, Transport Directorate & Member, Selection Committee, WBTIDCL
- iv) The Chief Accounts Officer, WBTIDCL & Member, Selection Committee, WBTIDCL



Kaushik Kumar Mukherjee, WBCS(Exe.),
Additional secretary, Transport Department
&
Chairman, Selection Committee,
WBTIDCL

No.662/2(8)/ADMN/DDR-22/WBTIDC/CS/2026-27

Date:14.08.2026

Copy forwarded for the information with the request to display this notice in the office Notice Board for wide publicity.

- 1) The Joint Secretary, Transport Department, Govt. of West Bengal, Paribahan Bhavan-I, 12, R.N. Mukherjee Road, Kolkata-700 001.
- 2) Director, Transport Directorate, Paribahan Bhavan-II,
- 3) MD. WBTC, 12, R.N. Mukherjee Road, Kolkata-700 001
- 4) A.O, Pool Car Office, 12 Ashutosh Mukherjee Road, Kolkata-700020
- 5) PT & TE, TP&TE Directorate, Poddar Court Building, 1st Floor (3rd gate) 15, Rabindra Sarani, Kolkata-700 001.
- 6) MD. Shalimar Works Limited, Munshi Prem Chand Sarani, Kolkata-700 021
- 7) Director, IWT Directorate, 38 Beltala Road, Kolkata-700 020.
- 8) Notice Board.



Kaushik Kumar Mukherjee, WBCS(Exe.),
Additional secretary, Transport Department
&
Chairman, Selection Committee,
WBTIDCL



Email: wbtidc@gmail.com

[illegible]

Experience:

I hereby certify that the information given herein is true and correct to the best of my knowledge. I also acknowledge that if I am appointed on the basis of any false information that I provide my appointment will be revoked by the Authority.

DATE:

PLACE:

Signature of Applicant